

Naida Murtazalieva

Address: Lilleakerveien 37E, 0284 Oslo
E-mail: naida.murtazalieva88@gmail.com
Tel.: +47 47 91 47 10
Date of birth: 8 April 1970
Nationality: Russian



Key qualifications

Project Management

- International project manager and senior consultant for international programmes and projects dealing with business development, sustainable development, capacity building, infrastructure, utilities, energy, district heating, renewable energy, energy efficiency, environment and climate change, solid waste management, contaminated soil, waste water in Central Asia, Caucasus, Nordic countries, Barents Euro-Arctic region, and Russia.
- Identification, development and implementation of projects, managing project plans and budget follow-up. Quality control, risk management, monitoring and reporting. Evaluation of projects and assess results.
- Defining and documenting business requirements and business processes. Project planning, identifying project scope, staffing, resource and deliverables, project budget, financials and timelines. Tracking key milestones and adjusted project plans accordingly.
- Cost and time control, quality assurance, management of sub-contractors, permitting, compliance to local and international procurement and environmental guidelines, risk analysis and management plans.
- Development of project application, cost and resources estimates, drafting ToR, tender procedures, contract preparation, negotiations and follow-up, organizational structure, fundraising.
- Technical and economic evaluations, feasibility studies, business plans, design of different project documentation, assessment of energy efficiency of public buildings and utilities, identification of energy efficiency measures, preparation of several projects identification notes (PINs) for Joint Implementation (JI) projects.
- Project communication and reporting to local and national authorities, including ministries and municipalities, project stakeholders, enterprises, as well as international finance institutions (EBRD, UNDP, GEF, Nordic Council of Ministers, Nordic Environment Finance Corporation, Norwegian Ministry Foreign Affairs, etc.).

Policy, Institutional, Investment Development

- Providing policy recommendations to local and national authorities, public bodies and private clients; analysis of regulatory, investment and institutional frameworks; evaluation and recommendations on strategy development and investment programmes.
- Benchmarking and definition of optimal investment strategies to link policy reforms, advisory recommendation, sector-specific programmes and investments to deliver optimize solutions at regional and national levels.
- Several consultant assignments in financing and economics related to energy and environment sectors, including market and demand analysis for the services provided, financial analyses, measurement of economic and social impacts of operations, evaluation and design of investment programmes.
- Market research, sector-specific data analysis and analytic materials for authorities, international organization and private clients. Design of presentations, press releases and thematic brochures.
- Engaging with local and national governments, private sector clients, and other stakeholders to encourage community, business and market development.

Training and capacity building programmes

- Conducting training and capacity building programmes for policy makers and local experts.
- Development of training courses on regulatory and legal framework, investment strategies, business planning and project development, clean production, energy efficiency and renewable energy, environmental and risk management.
- Preparation of guidelines and manuals for project developers and public authorities.

Other skills • Design and supervision of web-sites

Naida Murtazalieva

Employment record

2016- on-going	Project Development Consultant for Nordic Environment Finance Corporation, NEFCO, Helsinki (Assignment)
2011-2015	Senior Consultant, Norsk Energi, Oslo
2010-2011	Senior Consultant, Rambøll Barents (since September 2010 – Storvik Consult), Kirkenes, Norway
2007-2010	Senior Consultant, Rambøll Storvik (since 20010 – Rambøll Barents), Arkhangelsk, Russia
2002-2007	Deputy Executive Director, Arkhangelsk Energy Efficiency Center, Arkhangelsk, Russia
2000-2002	Deputy chief of the department of foreign economic relations, Committee of international affairs, Arkhangelsk Region Administration, Russia
1999-2000	Representative of Arkhangelsk Region Administration, Barents Secretariat in Kirkenes, Norway
1995-2000	Leading expert of the department of foreign relations and protocol, Committee for external affairs, Arkhangelsk Region Administration, Russia

Membership

2018- on-going	Members of the Task Force for Contaminated Soils under the Barents Euro Arctic Working Group on Environment (BEAC WGE) Subgroup on Hotspots Exclusion (SHE)
----------------	---

Education

2006-2009	Msc. Finance and Credit, Economist All-Russian Correspondence Finance and Economic Institute, Arkhangelsk, Russia
1987-1992	Msc. Industrial Thermal Power Engineering, Heat and Power Engineer Arkhangelsk Forestry Engineering Institute, Arkhangelsk, Russia

Supplementary education

2019	AXELOS, PeopleCert, Norway PRINCE2 Foundation Certificate in Project Management.
2014	Norsk Energi and DNV, Norway Course: Energy Management (Professional Certificate)
2008	Blått Blikk media AS, Norway Programme: Presentation Technique Course
2006	Norsk Energi and ECON, Norway, Nordic Council of Ministers Programme - «Capacity Building for Joint Implementation on the North-West of Russia» (Professional Certificate)
2004	TACIS project “Municipal Investment Support Programme for Russian Federation” Programme: “Company Organizational Development”, “Project management”, “Strategical Development”, “Goods And Services Procurement Rules”, “Contract Value Estimation. Engineering – Quality And Value. Alternative Projects Assessment”.
Oct. 2003- March 2004	St.-Petersburg State University, Journalism Department and Swedish company “CONNECT PLUS” Courses: “On-Line Journalism” (Professional Certificate)
2003	ENSI, GEF/UNDP project “Cost Effective Energy Efficiency Measures in the Russian Educational Sector” Program: “Energy Audit and Business Planning” (Professional Certificate)
1995	Trade unions training Center and Northern Entrepreneurship Academy, Russia Profession: Office-manager - consultant with the knowledge of HR management

Personal Features

- High analytic skills, structured approach, solution oriented, service-minded and flexible attitude
- High ethical standard and honesty and a good understanding of Corporate Social Responsibility
- Good interpersonal & presentation skills

Language skills **Norwegian** - good; **English** - fluent; **Russian** - mother tongue

Attachment to CV:

Selected References

2020 **Nordic Council of Ministers (NCM) and Nordic Environment Finance Corporation (NEFCO)**

Nordic-Russian Programme for Environment and Climate Co-operation (PECC2).

Evaluator, member of the Evaluation Committee. PECC2 (<https://www.nefco.org/fund-mobilisation/funds-managed-by-nefco/pecc/>) provides grant financing with co-financing requirements to encourage and promote Nordic-Russian non-commercial co-operation projects in Northwest Russia. Funding is available for building networks, disseminating information, improving capacity, and investing in equipment, technology and infrastructure within the fields of renewable energy sources, energy savings and improved energy-efficiency, cleaner production and sustainable consumption, sustainable city and land-use planning and protection of nature.

Evaluation of 26 submitted project proposals for compliance with program conditions.

2018 - 2020 **Subgroup on Hot Spots Exclusion (SHE) under the Barents Euro Arctic Council Working Group on Environment (BEAC WGE)**

Barents Environmental Hot Spots.

Independent expert, member of the Task Force for Contaminated Soils under BEAC WGE SHE. Assistance to the Russian regional authorities in implementation of appropriate measures in order to contribute to exclusion of the hot spots (HS) from the List of Barents environmental hot spots.

Hot Spot A7-1 Military Oil Wastes, Archangelsk Region, Russia. Development of the Terms of References for preparation of Screening and Analysis Report and Specific Exclusion Criteria, assignment budget and schedule.

Hot Spot M10 Handling of Oil Containing Wastes in Murmansk oblast, Russia. Assessment and recommendations on the Screening and Analysis Report.

Hot Spot A9-1 Pulp-and-Paper Industry as Sources of Dioxin Pollution, Arkhangelsk Oblast, Russia. Review and recommendations on the Screening & Analysis Reports from A9.1a (Arkhangelsk PPM) and A9.1b (Illim Pulp).

Hot Spot A7 Military Oil Contaminated Sites, Archangelsk Region, Russia. Review and comments on the draft Terms of References for a suggested Support Activity No2 (Thematic Seminars) for oil contaminated soils.

2018 **Nordic Environment Finance Corporation (NEFCO)**

Eliminating the Accumulated Damage in the Area of Former Military Base (Airport), Katunino Settlement, Primorsky District, Arkhangelsk Region, Russia.

Project manager. Assistance to the Ministry of Natural Resources and Timber Complex of Arkhangelsk Oblast in development of preliminary environmental survey of 3 petroleum-polluted land plots (reception, base and on-site fuel and lubricant storages) for further development of investment scheme and project implementation to address oil pollution in the region, what leads to exclusion of the hot spot from the Barents environmental hot spots list. Conducting negotiations and meetings with stakeholders, baseline information analysis; identification of organizational structure and funding, project planning and scoping, cost estimates, project budget and schedule, development of project application.

2018 **Nordic Environment Finance Corporation (NEFCO)**

Development of the Municipal Hazardous Waste Management Strategy (used mercury-containing lamps and domestic power supply sources – batteries) in Arkhangelsk Oblast, Russia.

Project manager. Assistance to the Ministry of Natural Resources and Timber Complex of Arkhangelsk Oblast in introduction of hazardous waste management system in the Arkhangelsk Region for further exclusion of Hot Spot from the Barents environmental hot spots list. Conducting negotiations and organizing of meetings with stakeholders; policy and legal framework analysis; preparation of project description; project planning and scoping, cost analysis, budgeting, identifying staffing and deliverables; development of application, contract preparation and negotiations.

2017 - 2018 **Nordic Environment Finance Corporation (NEFCO)**

Eliminating the Accumulated Damage in the Area of Former Military Base (Boiler House), Katunino Settlement, Primorsky District, Arkhangelsk Region, Russia.

Project manager. Assistance to the Ministry of Natural Resources and Timber Complex of Arkhangelsk Oblast in development of preliminary environmental survey of petroleum-polluted land plot for further

exclusion of the hot spot from the Barents environmental hot spots list. Conducting negotiations and meetings with stakeholders, baseline information analysis; project planning and scoping, cost estimates, project budget and schedule, development of application, ToR, procurement, agreement preparation and negotiations; project management; QA, analysis of further investments and organizational structure, and reporting.

2017 Nordic Environment Finance Corporation (NEFCO)

Interregional Seminar with international participation on "Transition Features to a New System of Municipal Solid Waste Management in the Arctic Regions of Russia", Arkhangelsk Region, Russia.

Project manager. Assistance to the Ministry of Natural Resources and Timber Complex of Arkhangelsk Oblast in arranging and conducting the seminar. Conducting negotiations and meetings with stakeholders; development of application, ToR, consultancy agreement; agreement negotiations. Project management, GA and reporting.

2016 - 2018 Nordic Environment Finance Corporation (NEFCO)

Introduction of Selective Collection of Municipal Solid and Hazardous Wastes and Waste Management System at the National Parks "Kenozersky" and "Onezhskoye Pomorje", Archangelsk Region, Russia.

Project manager. Assistance to the Kenozero National Park in introduction of integrated separate waste collection and disposal system on the territory of the park. Conducting negotiations and organizing of meetings with stakeholders; legal framework and investment analysis; preparation of project description; project planning and scoping, cost analysis, budgeting, time schedule, identifying staffing and deliverables; development of application, ToR, procurement, contract preparation and negotiations.

2016 - 2018 Nordic Environment Finance Corporation (NEFCO)

Introduction of Integrated Management System for Collection And Disposal of Municipal Solid and Hazardous Wastes from Population in the City of Severodvinsk, Archangelsk Region, Russia.

Project manager. Assistance to the City of Severodvinsk in introduction of integrated separate waste collection and disposal system in the city, which contribute to reduction of negative environmental impact and further exclusion of HS A6 from the Barents environmental hot spots list. Conducting negotiations and organizing of meetings with stakeholders; baseline information analysis; identification of organizational structure and investment structure in the form of Public Private Partnership, preparation of project description; project planning and scoping, cost analysis, budgeting, time schedule, identifying staffing and deliverables; development of application, ToR, contract preparation and negotiations.

2015 Nordic Environment Finance Corporation (NEFCO)

Energy Supply Conversion in Dolgoschelye Settlement, Mezen District, Archangelsk Region, Russia.

Consultant. Preparation of Feasibility study on modernization of electrical supply of the Dolgoschelye Settlement with the objective to minimize the fuel consumption and provide energy safety, and to substantially reduce the Black Carbon emissions caused by the diesel power station. The report included technical, institutional, environmental, economic and financial analyses, and recommendations on investment strategy. Preparation of economic, financial and institutional assessments, including socio-economic and affordability analysis, fuel costs and tariffs policy, profitability analysis, financial standing and cost review of the local project owner, implementation arrangements. Report QA.

2013 - 2015 Ministry of Foreign Affairs of Norway

Sustainable Hydropower Development in Georgia.

Consultant. Technical assistant on (i) framework assessments and gap analysis, (ii) capacity building on Environmental and Social Impact Assessments (ESIA) and Efficient Hydropower Development for authorities, local communities on public and (iii) development of guidelines, (iv) capacity building and training of public and private stakeholders.

2013 - 2015 Ministry of Environment of Norway

Development of investment projects at Environmental Hot Spots in North-West Russia, Training on Clean Production.

Consultant. Assistance to Ministry of Industry and Ministry of Environment of the Komi Republic in development and implementation of Republican Program on Utilization of Wood Waste for Production of Hot Water, Heat and Electric Energy; technical and economic review of 6 feasibility studies on modernization of municipal district heating system, including conversion of boiler houses on wood wastes; development of republican web-site on bioenergy. Development of training materials on business planning and project development; conducting of training for local experts. Assistance to project owners in biomass project identification, business plans preparation and QA. Assessment of environmental

benefits of the republican programme implementation and recommendations.

2012-2014 Ministry of Foreign Affairs of Norway, ENSI

Sustainable Buildings in Azerbaijan; Capacity Building and Technical Assistance Programme.

Project manager. Technical assistance to State Agency of Renewable and Alternative Energy of Azerbaijan in development of new market opportunities for utilization of renewable energy sources (RES) in the building sector. Development of training materials and carrying out of capacity building and training programmes on utilization of RES (incl. key technologies, analysis of technical and economic aspects, environment requirements, regulatory framework analysis and green energy incentives, project planning and implementation) for Agency staff, decision-makers, and higher-education teaching personnel of Azerbaijan Universities. Development of feasibility study on energy supply of one of pilot sport complexes. Project planning and overall project performance and reporting.

2012-2013 Ministry of Environment of Norway, Tekna

Elimination of Hot Spot Ko-7 Utilization of Local Bioenergy Resources in the Komi Republic.

Consultant. Assistance to Ministry of Industry and Ministry of Environment of the Komi Republic on implementation of Republican Program on Use of Wooden Wastes for Power Production; identification and development of investment projects to utilize local bioenergy resources. Development of training materials on project development and business planning, and conducting of the training for local experts from authorities, companies and Syktyvkar Forest University. Assistance in business plans preparation and QA. 30 local participants have been trained. 7 projects have been developed, 2 business plans for selected biofuel boiler conversion and briquettes production projects within the municipal district heating sector in Komi Republic has been prepared.

2012 Ministry of Foreign Affairs of Norway, Poyry

Development of Small Scale Hydropower Sector in Tajikistan.

Consultant. Technical assistance in framework of assessment and development of Action Plan for Small Hydropower Sector development in Tajikistan. Capacity building of Center on SHPP in Tajikistan through consultations and training programmes on technical, economic, management issues, including development of training materials and manuals. Assistance in identification of SHP investment projects and development of Pre-Feasibility studies of selected projects and QA. Three Pre-Feasibility Studies of SHP captive power projects have been developed. As a part of the activities performed: co-ordination with donor community, information activities, organisation of information seminars and workshops.

2012 Ministry of Environment of Norway, Klif, Tekna

Training and Business Plan Development at Selected Environmental Hot Spots in the Barents Region.

Consultant. Development of training materials on business planning; assistance to local experts in business plans preparation and QA. Arranging of project activity, conducting negotiations and coordination work between project stakeholders.

2011 Ministry of Foreign Affairs of Norway, Ministry of Fuel, Energy Complex and Communal Housing of the Arkhangelsk region

Support to Biomass Fuel Switch and Boiler Conversion Programme in Archangelsk Oblast.

Consultant. Assistance to regional government and private stakeholders in developing business plans for biomass projects in the selected municipalities and its QA. Conducting negotiations with stakeholders, arranging of project activity.

2011 NEFCO, OOO Voivozneft, Department of natural resources management of Komi Republic (Kominatedra)

Concept Study for Remediation of Oil Wells at the Voivozhskoye Oil Field, Komi Republic.

Project leader. Assisting to the government of Komi Republic in addressing of oil pollution in the region. Basic investigation and assessment for NEFCO on the environmental, technical and economic preconditions to prepare for a feasible remediation project related to old oil wells at the Voivozhskoye oil field that may be financed by NEFCO. Development of study report. Conducting negotiations and meetings, field survey, data collection and analysis, legal framework and investment strategy analysis, cost estimates, project management and reporting.

2011 NEFCO, Agency on Natural Resources and Environment of the Arkhangelsk region
Land Remediation from Oil Products in the Water Protection Area of the Northern Dvina River of White Sea Basin Near the Settlement Krasnoe of the Primorsky District, Arkhangelsk Region, Phase 1 -ESA

Project leader. Development of application, ToR, procurement, contract development and negotiations.

Arranging project activities, coordination work between project team and project stakeholders. Preparation of report, including background description, legal, institutional, organizational, investment, and risk analysis. Report QA and reporting to IFI. Conducting negotiations and arranging meetings with stakeholders and IFIs.

2011 NEFCO, Agency on Natural Resources and Environment of the Arkhangelsk region
Mapping of Oil-Polluted Lands in Arkhangelsk Region. Pre-feasibility study.

Project leader. Pre-feasibility study included analysis and evaluation of the existing situation and database systems used in regards of oil pollution management in the 4 regions of the North-West of Russia. Development of application, development of ToR, contract preparation and negotiations. Arranging and managing project activities including meetings with relevant stakeholders, information collection and analysis, evaluation and suggestion on collection methods of information and a database model for oil-polluted lands in Arkhangelsk Region, preparation of project report, report QA, reporting to IFI.

2010-2011 NEFCO, Barents Secretariat in Kirkenes, Agency on Natural Resources and Environment of the Arkhangelsk region

Remediation of Oil Pollution in Mezen City of Arkhangelsk Region, Phase 1 - ESA

Project manager. Development of application, ToR, procurement, contract development and negotiations. Arranging project activities, coordination work between project team and project stakeholders. Preparation of Environmental Site Assessment (ESA) report, including background description, technical, legal, institutional, organizational, investment, environment and risk analysis, and remediation strategy and investment plan for Phase 2. Report QA and reporting to IFI.

2010 Ministry of Foreign Affairs of Norway

Energy Efficiency Workshop between Arkhangelsk Region and Norway: Identification of priority energy efficiency projects for implementation and co-financing.

Project leader. Organisation of workshop, preparation of materials, moderator of the workshop, project reporting.

2009-2010 Norsk Energy, NEFCO

Study on Environmental Hot Spots and Clean Production in the Russian Barents Region

Project manager. Project management, conducting of survey among authorities, companies and Cleaner Production (CP) stakeholders in the Russian part of the Barents region (Murmansk and Arkhangelsk regions, Komi Republic and Republic of Karelia) to review the status of cleaner production projects, analysis of Russian environmental legislation; analysis on relevance of using CP measures to improve environmental status of relevant Hot Spots, working out of recommendations on combining of Clean Production and Environmental Hot Spots in future, reporting.

2009 Blått Blikk media AS, Norway

Establishing a Market for Blått Blikk Media AS in Murmansk, and Other Parts of the Russian Barents Region

Project consultant. Market analysis of foreign companies presented in Arkhangelsk region and overview of social and economic situation in the region.

2008-2010 Executive Directorate of National Pollution Abatement Facility, NPA-Arctic Project Office
UNEP/GEF project "Russian Federation - Support to the National Programme of Action for the Protection of the Arctic Marine Environment (development of tender application for Preparation of Regional Pre-Investment Studies)

Project leader. Assistance to the Client to develop and establish a sustainable framework to reduce environmental degradation of the Russian Arctic from land-based activities on a systematic basis. Development of a package of proposals for environmental investment projects in the Central sector of the Russian Arctic. Preparation of the documentation for tender procedures. Project management and coordination work between project stakeholders. Development of Reports on Regional Pre-Investment Studies (PINS) for 5 projects within solid waste management, waste water treatment and oil contamination in Arkhangelsk, Naryan-Mar, Vorkuta. Socio-economic, technical, environmental and financial analyzes, assessments and recommendations were made for each project. Negotiations with IFIs. PINS reports QA. Project reporting according Client requirements.

2008 Ramboll Finland

Development of Barents Strategy

Project leader. Management of the project; preparation of overview on social, economic, industrial development and future trends of the Arkhangelsk region and Republic of Karelia, international networks

in the Barents region. Development of project report including information on Murmansk and Arkhangelsk regions, Nenets Autonomous Okrug, Republics of Komi and Karelia, and international networks in the Barents region.

2008 Bank, Norway

Market Research of Banking Sector in Arkhangelsk

Project leader. Market study of activities and products of the banks presented in Arkhangelsk. Development of project report and QA.

2007 – 2008 Barents Euro-Arctic Region (BEAR) Communications Group and the Steering Group of the Barents Euro-Arctic Transport Area (BEATA)

Sustainable Transport in the Barents Region – Phase II (STBR II) – Aviation Focal Network (AFN).

Project manager. Establishment of AFN presented by authorities, air carries, airports, tourist and business companies of the Barents region; support for establishment of direct air communication between Russian and Finish (Swedish) parts of the Barents region; coordination work between AFN members; development of recommendations and activity plan, and project reporting.

2007 - 2008 OOO Ramboll Engineering, Russia

Tender Calls (tender review in the North-West of Russia)

Project manager. Tender calls review and analysis in Arkhangelsk and other regions of the North-West of Russia, weekly project reporting.

2007-2008 TOTAL E&P RUSSIE, France

Survey of the Russian Market (market analysis of the producers and suppliers of oil and gas equipment in Russia)

Project consultant. Market analysis of the producers and suppliers of oil and gas equipment in Arkhangelsk region. Preparation of report.

2007 Kalmar Industries Oy, Finland

Ports & Logistics In The Russian Barents Region

Consultant. Comprehensive investigation of heavy industrial development in the Russian Barents Region – investigation of the present and future requirements for the products of Cargotec Oy Business Segments Kalmar and MacGregor. Market investigation, including port facilities and activities, future predictions, investment plans, and etc. in the Arkhangelsk region and Karelia.

2007 EBRD

Rehabilitation of Municipal Water and Wastewater Systems in Arkhangelsk

Consultant. Assistant to the Project Implementation Unit (PIU). Supervision of project implementation and co-ordination of activities between involved parties (EBRD, Northern Dimension office, regional and municipal authorities, MUE Vodokanal, suppliers, international consultants and companies, and others), project reporting.

2006-2007 Working Group on Environment of the Barents Euro-Arctic Council (BEAC), NEFCO

Development of Database of Environmental Hot Spots in the Russian Part of the Barents Region.

Project manager. Development of database (Internet database), database presentation at the meeting of BEAC Working Group on Environment, reporting.

2006 Department of Energy and Housing Services of the Arkhangelsk region administration, NEFCO

Modernization of District Heating System in Severoonezhsk Settlement of Plesetsk District of the Arkhangelsk Region.

Project manager. Development of project documentation and business plan, including project information, technical description, economical calculations, project costs and profitability, financing projections, risk analysis, environmental and social benefits, project organisation and implementation. Conducting negotiations with stakeholders. Preparation of tender documentation.

2004, 2006 Nordic Council of Ministers

Scholarship Programme “Energy Experts”

Representative of the Arkhangelsk region. Study and evaluation of energy sector in Arkhangelsk region and development of report. Case studies in the financing sector, development of report on Financing Options for energy projects. Identification of joint energy project for implementation.

2004 Nordic Council of Ministers

Case Studies of Emission Baseline in the Power and District Heating Sectors

Consultant. Assistance in information preparation regarding energy sector, including heat and power

production and consumption, energy sources, fuel, tariffs, forecasts, and etc, of the Arkhangelsk region and development of applicable methodology for calculation of emission baseline.

2003-2006 Working Group on Energy of the Barents Euro-Arctic Council, Swedish Energy Agency
Maintenance of the Web Site www.barentsenergy.org

Project manager on Russian side. Supervision and coordination of the project on the Russian part of the Barents Region. Responsible for website interface; arranging and managing of project activity. Information collection and analysis for posting at web site. Examination of basic data for projects identification, potential new projects, follow-up activities in Arkhangelsk region within the framework of the project. Project reporting.

2003 GEF/UNDP

Cost Effective Energy Efficiency Measures in the Russian Educational Sector.

Project consultant, member of the expert group on the development of the methodical and practical references and guidelines on cost effective energy saving measures and its approbations at schools in Arkhangelsk region. Assistance in development of textbook and working book on energy efficiency for 8th grade and methodical and practical materials for teachers, including working plan and study programmes.

2003 Department of Energy and Housing Services of the Arkhangelsk region
administration, NEFCO/GEF

Implementation of Energy Efficiency Measures at Karpogory Secondary School 118, Pinezskiy District, the Arkhangelsk Region.

Project manager. Development of energy audit of the school and business plan on implementation of energy efficiency measures at Karpogory secondary school 118, including project information, energy efficiency measures description, economical calculations, project costs and profitability, financing projections, risk analysis, environmental and social benefits, project organisation and implementation.

1995-2002

Organisation of international events: conferences, seminars, meetings of different levels, including:

- Days of Norway in Arkhangelsk.
- Visit of the Prime Minister of Norway to Arkhangelsk.
- Days of Swedish Culture in Arkhangelsk.
- Organisation of meetings under Barents Region cooperation (meeting of Ministers of Transport, meeting of Working Group on Energy, meetings of the Regional Council and Regional Committee of BEAR).
- Visit of EU Ambassadors to Arkhangelsk.
- Visit of EBRD Directors to Arkhangelsk.
- Visit of the Swedish Royal Family to Arkhangelsk.
- Celebration of 60-th anniversary of the Northern Convoy.
- Presentation and exhibition of the Arkhangelsk Region in the European Parliament in Brussels.
- Several International scientific and practical conferences on energy, environment, transport, etc.

Project manager and consultant. Events arrangement.

Naida Murtazalieva

Adresse: Lilleakerveien 37E, 0284 Oslo
E-post: naida.murtazalieva88@gmail.com
Tel.: +47 47 91 47 10
Fødselsdato: 8. april 1970
Nasjonalitet: Russisk
Sivilstatus: Ugift, et barn (2004)



NØKKELKVALIFIKASJONER

- Over 20 års erfaring i prosjektledelse og rådgivning. Sertifisert i PRINCE2. Strategiutvikling, etablering, planlegging, gjennomføring finansiering, koordinering, risikoanalyse og rapportering av store internasjonale programmer og konkrete prosjekter.
- Prosjekter innen infrastruktur, forretningsutvikling, energi, klima og miljø, kapasitetsbygging, opplæring i Sentral-Asia, Kaukasus, Baltiske og SUS-landene.
- Utadvendt, høyt motivert person. Lærer raskt. Er en ansvarsbevisst, strukturert og resultatorientert leder som trives i et utfordrende, fartsfylt miljø. En dedikert arbeidstaker med evne til å håndtere flere oppgaver effektivt. Skaper lett nye ideer og finner løsninger.

UTDANNELSE

- 09.2006-06.2009 Msc. Finance and Credit (Økonom)**
All-Russian Finance and Economic Institute, Arkhangelsk, Russia
- 09.1987-06.1992 Msc. Heat and Power Engineering (Termiske ingeniør)**
Arkhangelsk Forestry Engineering Institute, Arkhangelsk, Russia

ARBEIDSERFARING

- 07.2016-dd Prosjektutvikling konsulent for NEFCO, Nordic Environment Finance Corporation (oppdrag)**
- Ansvar for 6 prosjekter innen oljeforurensning, avfallshåndtering, og kapasitetsbygging i Russland av størrelse opp til 1,5 mill. kr med deltagelse av nordisk og russisk offentlige og private aktører.
 - Kartlegging, utforming, etablering og gjennomføring av prosjekter innen Barents, Nordisk og Arktisk samarbeid.
 - Prosjektering, utvikling av prosjektsøknader og ToR, kostnadsberegning, anbudsprosedyrer, kontraktsforhandlinger og oppfølging, administrerende prosjektplaner og budsjettoppfølging, risikoanalyse, kvalitetskontroll og rapportering.
- 12.2011-07.2015 Norsk Energi, Oslo. Seniorkonsulent**
- Rådgiver for 8 kapasitetsbygging prosjekter innen energieffektivisering, fjernvarme, biomasse, vannkraft og opplæring i Georgia, Tadsjikistan, Aserbajdsjan, Russland av størrelse opp til 10 mill. kr med deltagelse av norske og utenlandske myndigheter og private aktører.
 - Prosjektkartlegging og utforming. Utvikling av prosjektsøknader. Gjennomføring og kvalitetssikring.
 - Strategiplanlegging. Rådgiving innen politiske retningslinjer, institusjonelt rammeverk, forskrifter og investeringsanalyse. Teknisk-økonomiske analyser, mulighetsstudier, forretningsplaner og rådgivning til investeringsprosjekter.
 - Opplæring og programmer for kapasitetsbygging i prosjektutvikling, forretningsplanlegging, miljø- og klimavennlig produksjon og energieffektivisering.
 - Planlegging og gjennomføring av møter, seminarer og studiebesøk.

Naida Murtazalieva

- 09.2010-11.2011 Rambøll Barents AS (fra 09.2011 - Storvik Consult AS), Kirkenes. Seniorskonsulent**
- Ansvar for 3 prosjekter innen oljeutslipp/-forurensning i Russland av størrelse opp til 1,5 mill. kr med deltagelse av russisk offentlige og private aktører.
 - Kartlegging, planlegging og gjennomføring av prosjekter.
 - Prosjektering, utvikling av prosjektsøknader og ToR, kostnadsberegning, anbudsprosedyrer, kontraktsforhandlinger og oppfølging, administrerende prosjektplaner og budsjettoppfølging, risikoanalyse, kvalitetskontroll og rapportering.
 - Vurdering av rammebetingelser, teknisk-økonomisk analyse og rådgiving i investeringsstrategier og prosjektfinansiering.
- 08.2007-08.2010 Rambøll Storvik (fra 01.2010 - Rambøll Barents) Arkhangelsk, Russland. Seniorskonsulent**
- Ansvar for 7 prosjekter innen energieffektivisering, oljeforurensning, vannbehandling, offentlige tjenester, forretningsutvikling: bank, port, olje bransjer i Russland av størrelse opp til 1,5 mill. kr med deltagelse av nordisk og russisk myndigheter og private aktører.
 - Kartlegging, planlegging og gjennomføring av prosjekter.
 - Rådgiver oppdrag innen finansiering og økonomi, inkl. marked- og etterspørselsanalyser, finansielle analyser og risikoanalyser.
 - Markedsundersøkelser for private kunder og utarbeidelse av analyseverktøy for lokale myndigheter og internasjonale organisasjoner.
 - Daglig oppfølging av rutiner og drift. Kvalitetskontroll og rapportering.
- 08.2002-07.2007 Arkhangelsk Enøk Senteret, Arkhangelsk, Russland. Visedirektør**
- Daglig oppfølging av rutiner og drift.
 - Ansvar for 7 prosjekter innen i energieffektivisering, vannbehandling og offentlige tjenester i Russland av størrelse opp til 1,5 mill. kr.
 - Strategiplanlegging. Utvikling og forvaltning av regionale energiprogrammer og strategier. Utforming og gjennomføring av internasjonale enøk-, miljø- og utdanningsprosjekter. Støtteordninger. Kvalitetssikring og rapportering.
 - Utarbeidelse av informasjons- og analysemateriell, og artikler til internettsider.
 - Planlegging og gjennomføring av store og små arrangementer: møter, konferanser, seminarer, rundbordsmøter, studiebesøk.
- 09.2000-07.2002 Arkhangelsk fylkeskommune, Russland. Komite for internasjonale saker, Nestleder for Avdeling for utenlandske økonomiske forbindelser**
- Regional koordinator for teknisk assistanse til de ulike EU-programmene.
 - Utforming og gjennomføring av internasjonale prosjekter.
 - Koordinering av aktiviteter mellom Arkhangelsk fylke og Barentsregionen, EU-land, nordiske og europeiske organisasjoner.
 - Planlegging og gjennomføring av store og små internasjonale arrangementer: møter, konferanser, seminarer, rundbordsmøter, studiebesøk, osv.
- 04.1995-08.2000 Arkhangelsk fylkeskommune, Russland. Komite for eksterne saker, Ledende ekspert for Avdeling for utenlandske forbindelser og protokoll**
- Utarbeidelse av bilaterale internasjonale avtaler om samarbeid mellom Arkhangelsk fylke og fylker i Finland, Norge og Sverige.
 - Offisiell- og forretningsmessig korrespondent mellom Arkhangelsk fylke og utenlandske institusjoner.
 - Organisering av internasjonale arrangementer og offisielle besøk i Arkhangelsk fylke og utlandet (bl.a. (i) besøk til Arkhangelsk fylke av: Norges statsminister, Svenske kongefamilien, EU-ambassadører, EBRD direktører, diplomatiske korpset av nordiske og andre europeiske land; og (ii) arrangementer: Dager av Norge, Dager av Svenske kultur, Presentasjon og utstilling av Arkhangelsk fylke i Europaparlamentet i Brussel, ulike møter og arrangementer i rammen av Barentssamarbeidet).

Naida Murtazalieva

MEDLEMSKAP

04.2019-dd Medlem av Task Force for forurenset jord hos Undergruppen på Hot Spots Utelukkelse av Barentsrådets arbeidsgruppe for miljø

KURS/VIDEREUTDANNELSE

10/2019 PRINCE2 Foundation Certificate in Project Management
09-12/2016 Syslab International AS, Norge. Kompetanse formidling og nettverksoppbygning
09/2014 Norsk Energi og DNV, Norge. Energiledelse (kursbevis)
10/2008 Blått Blikk Media AS, Norge. Kurs i presentasjonsteknikk
01-06/2006 Norsk Energi og ECON, Norge, Nordisk ministerråd. Kapasitetsbygging for Joint Implementation-prosjekter i Nordvest-Russland (kursbevis)
01-05/2004 TACIS-prosjekt "Kommunale støtteprogrammer for Russland". Organisasjonsutvikling, Prosjektledelse, Strategisk utvikling, Anskaffelsesregler for kjøp av varer og tjenester, Kontraksverdiestimering. Alternativ prosjektevaluering.
10/2003-04/2004 St.-Petersburg State University, Institutt for journalistisk og det svenske firmaet CONNECT PLUS. On-Line journalistikk (kursbevis)
02-05/1995 Opplæringscenter for fagforeninger and nordisk entreprenør, Russland: Rådgivende administrasjonssjef med kompetanse innen HR-ledelse

ANNET

Språk Norsk - godt, engelsk - flytende, russisk - morsmål.
IT Vant til det mest brukt IKT i næringslivet
Verv 2014/2017 Styremedlem av Oslofjorden Badmintonkrets. Ansvarlig for kretstrening, kretsleir, jente samlinger, dommer- og trenerkurser.
2017/2018 – Medlem av Sportslig Utvalg i Haugerud IF – Badminton.
2017/dd – Hjelpetrener i Haugerud IF – Badminton. Ansvarlig for organisering og gjennomføring av forskjellige leir, gruppetreninger og individuelle treninger.
2019 – Ungdommens badmintonmesterskap for U15 og U17. Arrangør Haugerud IF-Badminton, medlem av organiseringskomité.
Sertifikater Førerkort, klass B
Fritidsinteresser Familie, badminton, reise